

7 OCT 1981

MEMORANDUM FOR THE RECORD

SUBJECT: Master Plan Weekly Review Meeting

1. The weekly review meeting for the Master Plan development was held in the office of Skidmore, Owings & Merrill (SOM) in Washington, D.C. on 18 September 1981. The following persons were present:

Walter Arensberg, SOM
James Rich, SOM
Alan Carroll, SOM
John Livengood, SOM
Elizabeth Scullin, JHK & Associates
Rafael Cervantes, Cervantes & Associates
Marsha Pruitt, GSA



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2. SOM forwarded a geotechnical proposal from Dames & Moore to do test borings in the area of the new building and the parking structure. Since this proposal does not include layout of test holes, SOM proposed to engage Cervantes & Associates to do this portion of the work. SOM will submit a formal proposal including both quotations.

3. It was agreed that cost information will not be discussed during the NCPC information presentation in October.

4. SOM presented three alternative designs for the proposed Reception Center. The Agency will review the proposals and select one to be shown on the Master Plan.

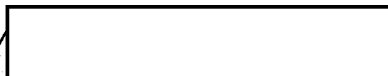


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